

The City of Torrance is Hiring for Animal Control Officer

\$20.82—\$25.32 per hour



The Animal Control Program of the Torrance Police Department is looking for Animal Control Officers to join our professional team. This is a key role for the program's operations, which spend a majority of the time in the field providing direct services to the Torrance community. Responsibilities will include enforcement of State Laws and City Ordinances, as well as the care, treatment, licensing and impounding of a variety of animals.

Hours: Must be available to work weekends and holidays. May be subject to overtime scheduling. The availability to respond to emergency call-outs during and after normal work hours is a must.

Minimum Requirements

Any combination of education and experience that provides the knowledge and skills required is qualifying. A typical way to obtain the knowledge and skills would be:

- ◆ Completion of high school or a GED certification.
- ◆ One year of full-time paid experience performing animal care, maintenance, or control of domestic or wild animals and dealing with the public.
- ◆ Experience should include the recognition of Animal Behavior and disease, and first aid treatment of animals.
- ◆ Must possess and maintain a valid State of California Driver's License of the appropriate class.

Ideal Candidate

The ideal candidate should possess:

- ◆ Ability to interpret and enforce laws and ordinances.
- ◆ Ability to read a street map.
- ◆ Ability to effectively deal with the public.
- ◆ Ability to use good judgment.
- ◆ Ability to adapt to various emergency situations.
- ◆ Willingness to work in a physically active environment.
- ◆ Ability to work independently.

Note: Requires the ability to frequently drive to specific locations and work outdoors.



Benefits

- ◆ Excellent Health, Dental & Vision plans, and Life Insurance
- ◆ Tuition Reimbursement Program
- ◆ Thirteen Paid Holidays
- ◆ Interest-free computer loan program
- ◆ Flexible spending which provides tax-free options for medical, dental, and child care expenses
- ◆ Employees receive retirement benefits through the California Public Employees Retirement System (CalPERS). Employees hired after January 1, 2013, that are new to CalPERS, or are returning members with a break in service greater than six months, will be enrolled in the formula 2% at 62 retirement plan which is funded through contribution from both employer and employee. Employee contributes 7% on a pre-tax basis
- ◆ Deferred Compensation Plan
- ◆ Employees currently contribute 6.2% toward Social Security and 1.45% toward Medicare

How to Apply

Interested candidates must submit an online City application and a supplemental application available at:
www.TorranceCA.Gov/523.htm#.

The application period opens Thursday, March 26, 2015 at 7:30 a.m., and closes Monday, April 13, 2015 at 5:30 p.m.

After review of the applications received, only those candidates whose training and experience **best meet** the City's requirements will be invited to participate in the examination.

The examination will consist of the following:

- ◆ Written Exam (weighted 60%)
- ◆ Oral Interview (weighted 40%)

The test dates are to be determined. Please visit our webpage under Recruitment Status for dates and current status.

Applicants with disabilities who require special testing arrangements must notify Human Resources by the final application filing date.

Special Notes

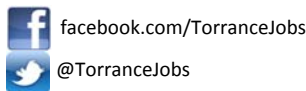
If you have inquiries regarding this position, please contact David LaPlante, Animal Control Officer, at DLaPlante@TorranceCA.Gov.

As a condition of employment, candidates must pass a pre-employment medical examination.

Candidates successful on all parts must pass a background check which will include job and personal references, arrest records, credit history, and use of controlled substances; as well as a psychological evaluation and polygraph test before being hired.

In accordance with the Memorandum of Understanding between AFL-CIO Local 1117, AFSCME, and the City of Torrance, new employees covered under that memorandum shall become members in good standing or pay the required service fee to Local 1117.

The provisions of this announcement do not constitute an expressed or implied contract and any provisions contained in this announcement may be modified or revoked without notice.



Human Resources · 3231 Torrance Blvd. · Torrance, CA 90503 · www.TorranceCA.Gov
Phone: 310.618.2915 · Fax: 310.618.2995 · E-mail: jobinfo@TorranceCA.Gov



15033305 TO

City of Torrance
Animal Control Officer
Supplemental Application
Job Code 15033305

Please note, detail any indicated experience/education must be included on the primary application and is subject to verification.

1. Have you graduated from High School or do you possess a GED certification?
☐ Yes
☐ No
2. Do you have AT LEAST one year full time (or equivalent) paid experience in animal care and maintenance?
☐ Yes
☐ No
3. Do you have AT LEAST one year full time (or equivalent) paid experience in control of wild and/or domestic animals?
☐ Yes
☐ No
4. Do you have AT LEAST one year full time (or equivalent) paid experience in recognition of animal behavior and disease?
☐ Yes
☐ No
5. Do you have AT LEAST one year full time (or equivalent) paid experience in first aid treatment of animals?
☐ Yes
☐ No
6. Do you possess a valid California Class C driver's license or equivalent/alternative?
☐ Yes
☐ No
☐ Other/Alternative (If other/alternative, it must be included on the primary application)
- 7a. Do you have AT LEAST one year full-time (or equivalent) experience with some type of code enforcement?
☐ Yes
☐ No
- 7b. If yes, please explain.
8. Do you have AT LEAST one year Full-time (or equivalent) experience with public contact or public service?
☐ Yes
☐ No

9a. Do you possess any special skills, education and/or experience which would be appropriate to performance of the defined duties of this job?

- ☐ Yes
☐ No

9b. If yes, please describe briefly:

10. Are you able to read from a map or Thomas Guide?

- ☐ Yes
☐ No

11. Are you available to work weekends & holidays?

- ☐ Yes
☐ No

12. Are you available to work overtime and respond to emergency call-outs after normal working hours?

- ☐ Yes
☐ No

13. I certify that the information I have provided is true and accurate to the best of my knowledge. I understand that this information is subject to verification with my former employers, and that misrepresentation may cause me to forfeit all opportunities to be considered for employment with the City of Torrance.

- ☐ Yes
☐ No